

MINUTES OF THE REGULAR MEETING OF THE WOODSTOWN-PIESGROVE BOARD OF EDUCATION HELD ON THURSDAY EVENING, JULY 23, 2009 AT THE MARY SHOEMAKER SCHOOL AT 7:00 P.M.

CALL TO ORDER Mr. Vail, President, called the meeting to order at 7:00 p.m.

FLAG SALUTE Mr. Vail then led the group in the pledge of allegiance to the flag.

Mr. Vail, read the New Jersey Open Public Meetings Law. Notice of this meeting was published by having the date, time, and place thereof posted in the Today's Sunbeam, Elmer Times, Borough of Woodstown Municipal Hall, Township of Pilesgrove Municipal Hall, general offices and faculty rooms of the district's three schools, the school district's central office, and with the Borough of Woodstown Clerk and the Township of Pilesgrove Clerk.

ROLL CALL The following members answered roll call: Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail.

Members absent: Mr. Crouch, Mr. Painter, and Mr. Rey.

Also in attendance: Mr. Thomas A. Coleman, Jr., Superintendent of Schools and Mr. Harold E. O'Neil, Jr., Interim School Business Administrator/Board Secretary.

Administrators in attendance: Dr. Hoopes, Mrs. Cioffi, Mr. Paolizzi and Mrs. Braxton.

MINUTES APPROVAL OF MINUTES Motion by Mrs. Miller seconded by Mrs. Tierno, and carried 8-0 to approve the following minutes: June 25, 2009

FINANCIAL REPORTS FINANCIAL REPORTS Motion by Mrs. Miller, seconded by Mr. Baum, and carried 8-0-0 by roll call to approve the following Business Administrators recommendations: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of May 31, 2009, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(a). (see page \_\_\_)

\_\_\_\_\_  
Board Secretary Date

The May 31, 2009 preliminary Report of the Treasurer of School Funds for the 2008-2009 school year is in agreement with the May 31, 2009 preliminary Report of the Board Secretary, pending audit. (see page \_\_\_)

The May 31, 2009 preliminary Reports of the Board Secretary and Board Treasurer and, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of July 23, 2009, after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Ms. Miller, seconded by Mrs. Duffield, and carried 8-0 to approve the transfer of funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of May 2009. (see page \_\_\_)

Motion by Mrs. Duffield, seconded by Mrs. Miller, and carried 8-0-0 by roll call to approve the hand check payments for the month of June 2009, and payment list for the months of June and July 2009. (see page \_\_\_)

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Tierno, seconded by Mrs. Miller, and carried 8-0 to accept the following reports: Student Activity Account and Athletic Account for the month of June 2009 (see page \_\_\_) Scholarships for the month of June 2009 (see page \_\_\_) Odyssey of the Mind for the months of June 2009 (see page \_\_\_) Cafeteria report for the month of June 2009 (see page \_\_\_)

Motion by Mrs. Tierno, seconded by Mrs. Miller, and carried 6-0 (voting not applicable to sending district representatives) to accept the Woodstown Community School report for the month of June 2009. (see page \_\_\_)

AUDIENCE PARTICIPATION AUDIENCE PARTICIPATION I – None

OLD BUSINESS OLD BUSINESS – None

NEW BUSINESS NEW BUSINESS Motion by Mrs. Duffield, seconded by Mrs. Tierno, and carried 8-0 to accept low quotes for cafeteria supplies from SJ Paper, City Supply and Kast Distributors for the 2009-2010 school year. (see page \_\_\_)

Motion by Mr. Baum, seconded by Mrs. Duffield, and carried 8-0-0 by roll call to approve voiding the following check:

Check #45887 dated 1/22/09, payable to EIRC in the amount of \$11,956.81, issued under PO #1122-09 due to check being lost in the mail. Check will be reissued under check #46861.

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 8-0-0 by roll call to approve contracting with Gloucester County Special Services School District for transportation route #Y820 for high school special education student A.H. (NJ SMART number not available) to Creative Achievement Academy in Vineland for the 2009-2010 school year at an estimated per diem of \$78 plus a 7% administrative fee.

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 8-0 to approve submission of Carl D. Perkins Career and Technical Education Improvement Act spending plan for the 2009-2010 school year in the amount of \$15,163.00. (see page \_\_\_\_)

Motion by Mr. Baum, seconded by Mrs. Miller, and carried 6-0 (voting not applicable to sending district representatives) to approve middle school Extended Year Learning Camp summer transportation. (see page \_\_\_\_)

Motion by Mr. Baum, seconded by Mrs. Miller, and carried 8-0-0 by roll call to contracting with Spiezle Group in the amount of \$14,000 for professional services for the gymnasium lighting project. (see page \_\_\_\_)

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Baum, and carried 8-0-0 by roll call to approve the attached resolution pertaining to the high/middle school gymnasium lighting grant. (see page \_\_\_\_)

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Baum, seconded by Mrs. Tierno, and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to approve the attached resolution pertaining to the Mary S. Shoemaker school gymnasium lighting grant. (see page \_\_\_\_)

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

PERSONNEL

PERSONNEL (As Recommended by the Superintendent)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to appoint Erika Junghans as a middle school language arts teacher at Bachelor's, Step 1 (\$46,000) for the 2009-2010 school year.

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to approve emergent hiring resolution for the following new employee for the 2009-2010 school year:

Erika Junghans

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Tierno, seconded by Mr. Baum, and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to appoint Janice McGrath as a part-time math intervention teacher for the 2009-2010 school year at no change in step and salary. (Note: This is a one-year position. Cost to be covered by Title I – ARRA funds.)

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Tierno, seconded by Mr. Baum, and carried 8-0 to approve the following:

Extra-duty summer ag hours (see page \_\_\_\_)

Listed staff as mentors for high school teachers for the 2009-2010 school year at a stipend of \$550. (see page \_\_\_\_)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 6-0 to approve the following:

Listed staff as mentors for Shoemaker and middle school teachers for the 2009-2010 school year at a stipend of \$550. (see page \_\_\_\_)

EDUCATIONAL PROGRAMS COMMITTEE

EDUCATIONAL PROGRAMS COMMITTEE

The Board reviewed the July 9, 2009 Educational Programs Committee Report submitted by Committee Chairperson, Mr. Kevin Crouch. In Mr. Crouch's absence, Mr. Frazier presented the following recommendations were acted upon:

Motion by Mr. Frazier, seconded by Mr. Baum, and carried 8-0-0 by roll call to approve the following: Implementation of Poetry Out Loud as part of the high school's English curriculum-related activities. (see page \_\_\_\_)

Field trip to Lindsey Meyer Teen Institute, August 24 to 28, 2009. (see page \_\_\_)  
2009-2010 contract with Alternatives Unlimited, Inc., for home instruction services. (see page \_\_\_)

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Frazier, seconded by Mrs. Miller, and carried 8-0-0 by roll call to approve the following textbooks:

Prentice Hall Literature, Prentice Hall – English, 11<sup>th</sup> grade. (see page \_\_\_)

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mr. Vail, seconded by Mr. Frazier, and defeated 3-0-3 (voting not applicable to sending district representatives) to approve the admission of student to first grade who is not six years of age on or before October 1. (see page \_\_\_)

Roll Call: ayes: (3) Mr. Baum, Mr. Frazier, and Mr. Vail; nays: (0); abstentions: (3) Mrs. Duffield, Mrs. Miller and Mrs. Tierno.

Motion by Mr. Frazier, seconded by Mr. Baum and carried 4-0-2 (voting not applicable to sending district representatives) to reintroduce and discuss the failed motion concerning the admission of a student to first grade who is not six years of age on or before October 1. Ms. Cioffi explained the circumstances and timeline of events. The motion was then roll called. (see page \_\_\_)

Roll Call: ayes: (4) Mr. Baum, Mr. Frazier, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (2) Mrs. Duffield and Mrs. Miller.

Motion by Mr. Frazier, seconded by Mr. Baum and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to approve the following textbook:

American History – Beginnings through Reconstruction, McDougal-Littell – Social Studies/U.S. History, 7<sup>th</sup> grade.

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

POLICY COMMITTEE

POLICY COMMITTEE – Nothing to report.

PERSONNEL COMMITTEE

PERSONNEL COMMITTEE

The Board reviewed the July 9, 2009 Personnel Committee Report submitted by Committee Chairperson, George Rey. In Mr. Rey's absence, Mrs. Miller presented the following recommendations were acted upon:

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 8-0-0 by roll call to approve the following:

Extra-duty appointments for the 2009-2010 school year:

- Mentor coordinator (see page \_\_\_)
- Freshman class adviser (see page \_\_\_)
- Athletic coaches (see page \_\_\_)
- Winter cheerleader advisor (see page \_\_\_)

Business administrator's contract, effective October 1, 2009 through June 30, 2010. (see page \_\_\_)

Nathan Frey as host site academy supervisor/liaison for the communications academy for the 2009-2010 school year. (see page \_\_\_)

Additional Extended Year Summer Learning Camp staff appointment. (see page \_\_\_)

Payment to listed high school staff for after-hours workshop participation (see page \_\_\_)

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Baum, and carried 8-0-0 by roll call to approve emergent hiring resolution for the following new employee for the 2009-2010 school year:

Jill Getsinger

Roll Call: ayes: (8) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mr. Morris, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Baum, and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to create the following positions for the 2009-2010 school year. (Note: these are one-year appointments only):

- Reading specialist – elementary intervention (see page \_\_\_)
- Math intervention teacher – part-time (see page \_\_\_)

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Baum, and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to appoint the following staff members for the 2009-2010 school year:  
Kathryn Luciano – preK/K special education teacher at Bachelor’s, Step 1 at a salary of \$46,000  
  
Alison Barnes – kindergarten teacher at Master’s, Step 1 at a salary of \$49,200. (Note: Ms. Barnes’ appointment is for the 2009-2010 school year only.)

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mr. Baum, and carried 6-0-0 (voting not applicable to sending district representatives) to approve emergent hiring resolution for the following new employees for the 2009-2010 school year:

Kathryn Luciano  
Alison Barnes

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

Motion by Mrs. Miller, seconded by Mrs. Tierno, and carried 6-0 to approve the following:  
Extra-duty appointments for the 2009-2010 school year:  
Mentor coordinators (see page \_\_\_\_)

Payment to listed Shoemaker and middle school staff for after-hours workshop participation. (see page \_\_\_\_)

Counseling internship request. (see page \_\_\_\_)

Summer speech services. (see page \_\_\_\_)

FINANCE/FACILITIES /  
TRANSPORTATION  
COMMITTEE

FINANCE/FACILITIES TRANSPORTATION COMMITTEE

The Board reviewed the July 8, 2009 Finance /Facilities/ Transportation Committee Reports submitted by Committee Chairperson, Joe Baum. The following recommendations were acted upon:

Motion by Mr. Baum, seconded by Mrs. Miller, and carried 7-0-1 by roll call to approve the following:  
State of New Jersey Department of Children and Families modified reimbursement contract for high school student A.H. (NJSmart# not available) for the 2008-2009 school year. (Note: This student’s tuition was erroneously deducted from our state aid. The correct district is Salem County Special Services. We will contract with the state for reimbursement.) (see page \_\_\_\_)

Pineland Learning Center tuition contract for high school student 8516864727 in the amount of \$46,989.60 for the 2009-2010 school year. (see page \_\_\_\_)

HollyDell tuition contract for high school student 6796610656 in the amount of 61,063.80 and the attached Bayada Nurses, Inc. “In School” Nursing Services contract in the amount of \$45/hour to \$55/hour for the 2009-2010 school year. (see page \_\_\_\_)

Acceptance of the 2009-2010 Alloway Township Board of Education milk, juice, and dairy bid results. (see page \_\_\_\_)

Cumberland/Salem Public Health Memorandum of Agreement. (see page \_\_\_\_)

Gym Door Repairs Inc. quote to repair the high school bleachers in the amount of \$15,592. (see page \_\_\_\_)

DelVal Equipment Corporation (low quote) for preventative maintenance and annual cleaning and inspection of the high school boiler for a total cost of \$5,800.00, plus parts. (see page \_\_\_\_)

DelVal Equipment Corporation (low quote) for repair of the high school boiler in the amount of \$3,000. (see page \_\_\_\_)

Acceptance of the PEC letter for high school facilities project #5910-050-09-1001-G02B PEC Gymnasium Lighting. (see page \_\_\_\_)

Reports of the Fire Drills performed at the high/middle school for the month of June 2009. (see page \_\_\_\_)

Roll Call: ayes: (7) Mr. Baum, Mr. Belisario, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (1) Mr. Morris abstained to the Alloway milk, juice and daily motion only.

Motion by Mr. Baum, seconded by Mrs. Duffield, and carried 6-0-0 by roll call (voting not applicable to sending district representatives) to approve the following:

Commission for the Blind and Visually Impaired contract for elementary school students 6796610656 and 8581415394 for the 2009-2010 school year at a per pupil cost of \$1,600.00. (see page \_\_\_\_)

Salem County Special Services School District 2009-2010 ESY tuition contract for elementary school student 7069665857 beginning July 6, 2009 through August 14, 2009 in the amount of \$4,000.00. (see page \_\_\_\_)

Devereux tuition contract for middle school student 9109473166 for the 2009-2010 school year in the amount of \$50,828., and a one-to-one aide in the amount of \$26,838. Total cost to the district is \$77,666. (see page \_\_\_)

Durand Academy tuition contract for middle school student 1447854598 in the amount of \$53,825.10 for the 2009-2010 school year.

Placement of middle school textbooks on the NJ Department of Education Textbook Sharing website. (Note: Books will remain on the DOE website for 120 days. After that time they will be sent to auction and thereafter discarded.) (see page \_\_\_)

DelVal Equipment Corporation (low quote) for preventative maintenance and annual cleaning and inspection of the Mary Shoemaker school boiler for a total cost of \$5,800.00, plus parts. (Attachment)

Acceptance of the PEC letter for Mary Shoemaker School facilities project #5910-060-09-1002-G02B PEC Gymnasium Lighting. (see page \_\_\_)

Contract with B. R. Williams, Inc. for quoted transportation routes for the 2009 extended summer learning programs as follows:

Route ESLP1 – elementary and middle school students, 4 days a week, Monday through Thursday, beginning July 6, 2009 through July 30, 2009 at a per diem of \$145.00 plus a bus aide at a per diem of \$35.00 for a total per diem of \$180.00 with mileage increase/decrease of \$1.50 per mile. Total cost to the district for 16 days is \$2,880.00.

Route ESLP2 – elementary and middle school students, 4 days a week, Monday through Thursday, beginning July 6, 2009 through July 30, 2009 at a per diem of \$140.00 plus a bus aide at a per diem of \$35.00 for a total per diem of \$175.00 with mileage increase/decrease of \$1.50 per mile. Total cost to the district for 16 days is \$2,800.00.

Reports of the Fire Drills performed at the Mary Shoemaker School for the month of June 2009. (see page \_\_\_)

Roll Call: ayes: (6) Mr. Baum, Mrs. Duffield, Mr. Frazier, Mrs. Miller, Mrs. Tierno, and Mr. Vail; nays: (0); abstentions: (0)

OTHER REPORTS

OTHER REPORTS

The following verbal reports were given:

Mr. Vail, Board President, welcomed Mr. Coleman to his first official Board meeting. He also thanked Mr. O’Neil for committing to another year with the district as Interim Business Administrator.

Mr. Coleman, Superintendent, stated that he is looking forward to immersing himself in the district. He plans to meet with the administration next week.

Mr. O’Neil, Interim Business Administrator, reported that the summer projects are moving along. He also explained the ARRA stimulus money in detail and its potential effect on next year’s budget.

ADMINISTRATIVE REPORTS

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The Administrative Reports were attached to Superintendent’s Monthly Report and delivered under separate cover.

SENDING DISTRICT REPORTS

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Mr. Morris – Alloway Rep., had nothing to report.  
Mr. Belisario - Upper Pittsgrove Rep., had nothing to report.

SACC REPORT

SCHOOL AGE CHILD CARE (SACC) REPORT - Mrs. Miller reported that the summer SACC program is in process.

DELEGATE REPORT

DELEGATE REPORT – Mrs. Miller reported that she will be attending a planning meeting next week which will include the election of officers.

FUTURE MEETINGS

FUTURE MEETINGS

August 11, 2009 – Finance/Facilities Committee, 5:30 p.m., district office  
August 11, 2009 – Policy Committee, 6:30 p.m., district office  
August 18, 2009 – Ed Programs Committee, 5:00 p.m., district office  
August 18, 2009 – Personnel Committee, 6:00 p.m., district office  
August 27, 2009 – Regular Board Meeting, 7:00 pm. Mary Shoemaker School Library

FOR YOUR INFORMATION

FOR YOUR INFORMATION

Enrollment Reports  
Suspension Reports

ADJOURNMENT

Motion by Mrs. Miller, seconded by Mrs. Duffield, and carried 8-0, there being no further business to conduct, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

July 23, 2009

Mr. Harold E. O'Neil, Jr.  
Interim SBA/BS

Approved by Motion of the Board

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Date

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Signature/BA